

- \*---A macro to print FORM LETTERS from an address database. The macro compensates for M.I. and missing COMPANY NAME.
  - \*---Type your form letter right to the LETTER range name, the macro will take care of the date, address, etc.
  - \*---Use the /Range Name Label Right {End} {Down} <ENTER> to define the range names in this column (starts with the \Z macro name)
  - \*---Place the highlight on the upper left cell of the labels list
  - \*---Hold the <ALT> key and press <Z> to activate the macro
- \* \* \* Use the SAMPBASE.WK\* file as an example \* \* \*

```

\Z          {BREAKON}
FORMLETR   {let rel110,@info("release")}~{recalc add110} {recalc add2110}
ADD1110    {LET here1110,@CELLPOINTER("&quot;coord&quot;)}~{BEEP}
!          {GETLABEL "Are you using WYSIWYG (Y/N)? N ",WYS110}~
!          Highlight the labels list USING THE ARROW KEYS and press <RETURN>
!          {GOTO}now1110~/wcs72~{BEEP}Highlight the letter range USING THE
!          {GET key1110} {ESC 6}~{WINDOWSOFF} {PANELOFF}/RNCletter110~
!          /WCS72~/RNCADDRESSA~~/RNDADDRESSA~/RNCADDRESSA~. {EN
!          {FOR counter110,1,@ROWS(LABELS),1,loop1110}
!          {GOTO}now1110~/WCS9~{GOTO}LABELS~/RNDLABELS~
!
loop1110   {WINDOWSOFF} {PANELOFF} {LET row1110,@CELLPOINTER("ROW
!          {LET line1110,@INDEX(LABELS,0,row1110)&" "&@INDEX(LABELS,1
!          {LET line2110,@IF(@ISSTRING(@INDEX(LABELS,4,row1110))=0,"",@
!          {LET line3110,@IF(@ISSTRING(@INDEX(LABELS,5,row1110))=0,"",@
!          {LET line4110,@IF(@ISSTRING(@INDEX(LABELS,6,row1110))=0,"",@
!          {LET line5110,@IF(@ISSTRING(@INDEX(LABELS,9,row1110))=0,"",@
!          {LET line6110," "}~{LET line7110," "}~
!          {LET line9110,+"Dear "&@INDEX(LABELS,0,row1110)&" "&@IF(@INI
add2110    {LET here1110,@CELLPOINTER("&quot;coord&quot;)}~
!          {if @ISSTRING(@index(labels,4,row1110))=0} {GOTO}line3110~/M. {DO
!          {RECALC ver110}
ver110     :PRSletter110~g
!          {if @ISSTRING(@index(labels,4,row1110))=0} {GOTO}line1110~/M. {DO
!          {GOTO}now1110~{LEFT} {DOWN}/RNL{DOWN 10}~{GOTO} {here1
!
counter110          4
wys110             y
rel110             3.00.00
!
row1110            2

```

!

here1110 \$B:\$A\$4

!

key1110 {PGDN}

!

form110

now1110 November 16, 3,922

!

!

line1110 Mrs. Ann Bradley

line2110 HARRIS CO.

line3110 234 Main St.

line4110 Newton, MA 02005

line5110 U.S.A.

line6110

line7110

line9110 Dear Mrs. Bradley:

!

!

letter110 Start your form letter here. The macro leaves two empty lines between  
! the date and the address, between the address and salutation line and  
! between the salutation line and the letter's body.  
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Sincerely,

Macro user

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>:{GET key1110}{ESC 6}~{PANELOFF}{WINDOWSOFF}/RNCLABELS~/RNDLA  
ARROW KEYS and press <RETURN>:  
~/RNDletter110~/RNC{PANELON}{windowson}letter110~{key1110}{?}~{WINDOW  
ND}{DOWN}{END}{DOWN}~{GOTO}LABELS~
```

```
"")-@CELL("ROW",LABELS)}~  
,row1110)&@IF(@ISSTRING(@INDEX(LABELS,2,row1110))," "&@INDEX(LABEL  
)INDEX(LABELS,4,row1110))}~  
)INDEX(LABELS,5,row1110))}~  
)INDEX(LABELS,6,row1110))&","&@IF(@ISSTRING(@INDEX(LABELS,7,row1110)  
)INDEX(LABELS,9,row1110))}~
```

```
DEX(LABELS,3,row1110)="",",@INDEX(LABELS,3,row1110))&"."}~{CALC}
```

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WN @ROWS(letter110)-4}~{UP}~{GOTO}{here1110}~
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```
WN @ROWS(letter110)-4}~{DOWN}~{GOTO}{here1110}~  
110}~{DOWN}{WINDOWSON}{WINDOWSOFF}
```

BELS~/RNC{PANELON}{windowson}LABELS~{key1110}{?}~

SOFF}{PANELOFF}{GOTO}line9110~{DOWN 4}{LEFT}/C~.{DOWN @ROWS

S,2,row1110),"")&" "&@INDEX(LABELS,3,row1110)}

)=0,"", " "&@INDEX(LABELS,7,row1110))&" "&@IF(@ISSTRING(@INDEX(LA

{(letter110)-14}~{GOTO}now1110~

\BELS,8,row1110)=0,"",@INDEX(LABELS,8,row1110))}